



# Gmail Guide

**Ceri Clark**

A red circular graphic with a gradient, appearing as a partial circle or a thick curved line, located to the right of the author's name.

## **Gmail Guide:**

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**Google Gmail** Steve Schwartz,2005 Imagine never having to delete or file an old email and still being able to find just the missive you need and you begin to understand the incredible power of Google s new free email service With Google s legendary search engine as its backbone and offering an unheard of 1 gigabyte of storage space Google s brand new Gmail service promises to revolutionize the way we use email In this visual task based reference author Steve Schwartz shows you exactly what you need to know to get your Gmail up and running fast from determining system requirements to signing up for an account configuring your system sending and receiving email fighting spam managing email using Gmail s labeling and filtering systems and more Simple step by step instructions loads of screen shots and a plethora of time saving tips will have you up and running with Google s Gmail in no time

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