

# 1 Introduction – PRINCE2

## 1.1 The PRINCE2 Training Manual

The official PRINCE2 manual for the Project Manager is called **"Managing Successful Projects with PRINCE2"**; this is an excellent reference manual. The manual is designed for:

- Experienced Project Managers who want to learn PRINCE2
- Project Managers who want to have a reference manual for PRINCE2

This **PRINCE2 Foundation Training Manual** is different from the official PRINCE2 manual in the following ways:

- It is focused on the Foundation exam syllabus
- It is much more of a training manual and less of a reference manual.
- PRINCE2 terms are explained with examples, which makes it easier to understand.
- Manual is written in plain English so that you understand it the first time you read it.
- A lot of management documents examples are provided and we will continue to add more.
- A project timeline overview has been provided to help understand how a project is divided.
- Questions at the end of each chapter provide a good way to test your knowledge.
- Available in PDF format (easier to search and find the information you are looking for)

To summarize, if you want to learn PRINCE2 and prepare for the PRINCE2 Foundation Exam, then use this **PRINCE2 Foundation training manual** and if you want a very good reference manual then use the official PRINCE2 manual **"Managing Successful Projects with PRINCE2"**.

## 1.2 What are Projects?

Projects are seen as a way to introduce change, hence they are unique by nature, i.e., two identical projects are never done. Now some of you may be thinking that in your company the same projects keep repeating. Well, if they are exactly the same, then these are referred to as processes; and processes that repeat are referred to as "business as usual" or operations.

Let us start with a more general definition of a project. I got this from Wikipedia.

*A project is a unique series of actions designed to accomplish a unique goal within specific time and cost limitations.*

I like this definition, as it is concise and easy to understand. It mentions terms like "series of actions," "unique goal" and "within the constraints of time and money."

Another definition of a project is as follows:

*A project is a temporary endeavour undertaken to create a unique product or service.*

This might sound like something from Star Trek but it is actually from the Project Management Body of Knowledge (PMBOK®).

Now let us hear what PRINCE2 says about what a project is. This is a quote from the manual:

*"A project is a **temporary organization** that is created for the purpose of delivering one or more business products according to an agreed Business Case."*

You may not have understood this, as you need to know a little more about PRINCE2 first. It should start to make more sense in a few minutes after I start explaining what is meant by the words like *temporary organization* and *unique*, which appear in the definition.

The word **organization** refers to the project team, the persons involved in the project and how they relate to each other. Each project has a definite start and end, so it is **temporary**. Remember, projects that go on forever are referred to as "operations" or "business as usual" and are not projects (e.g., maintenance of a software application).

**Business Case** is one of the documents that exists in a PRINCE2 project. It includes information such as the reasons for the project, the benefits, costs and time information and ROI calculation.

# Training Style Guide Sample

**Ross A. Seligman**



## **Training Style Guide Sample:**

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American Council on Education, American Council on Education, 2005 For over 25 years this guide has been the trusted source of information on over 6 000 educational programs offered by business labor unions schools training suppliers professional and voluntary associations and government agencies These programs provide educational credit to students for learning acquired in noncollegiate settings Each entry in the comprehensive National Guide provides BL Course title as assigned by the participating organization BL Location of all sites where the course is offered BL Duration in contact hours and days or weeks BL The period during which the credit recommendation applies BL The purpose for which the course was designed BL The abilities or competencies acquired by the student upon successful completion of the course BL The teaching methods materials equipment and major subject areas covered BL College credit recommendations offered in four categories by level of degrees and expressed in semester hours and subject areas in which credit is applicable The introductory section includes the Registry of Credit Recommendations an ACE College Credit Recommendation Service transcript system

**Accelerating Digital Transformation** Jan Bosch, Jan Carlson, Helena Holmström Olsson, Kristian Sandahl, Mirosław Staron, 2022-10-19 This book celebrates the 10 year anniversary of Software Center a collaboration between 18 European companies and five Swedish universities by presenting some of the most impactful and relevant journal or conference papers that researchers in the center have published over the last decade The book is organized around the five themes around which research in Software Center is organized i.e. Continuous Delivery Continuous Architecture Metrics Customer Data and Ecosystems Driven Development and AI Engineering The focus of the Continuous Delivery theme is to help companies to continuously build high quality products with the right degree of automation The Continuous Architecture theme addresses challenges that arise when balancing the need for architectural quality and more agile ways of working with shorter development cycles The Metrics theme studies and provides insight to understand monitor and improve software processes

products and organizations The fourth theme Customer Data and Ecosystem Driven Development helps companies make sense of the vast amounts of data that are continuously collected from products in the field Eventually the theme of AI Engineering addresses the challenge that many companies struggle with in terms of deploying machine and deep learning models in industrial contexts with production quality Each theme has its own part in the book and each part has an introduction chapter and then a carefully selected reprint of the most important papers from that theme This book mainly aims at researchers and advanced professionals in the areas of software engineering who would like to get an overview about the achievement made in various topics relevant for industrial large scale software development and management and to see how research benefits from a close cooperation between industry and academia *Annual Department of Defense Bibliography of Logistics Studies and Related Documents* United States. Defense Logistics Studies Information Exchange,1992 ASTM Standards on Environmental Sampling American Society for Testing Materials,1997 A complete reference of American Society for Testing and Materials standards on environmental sampling covering standards for sampling soil water particulate matter and vapors in workplaces wells laboratories and natural areas with guides for safe practices in areas such as construction chemical testing groundwater monitoring and air monitoring at waste management facilities Annotation copyright by Book News Inc Portland OR **How to Teach a Course in Research Methods for Psychology Students** Ross A. Seligman,2020-04-13 This book is a step by step guide for instructors on how to teach a psychology research methods course at the undergraduate or graduate level It provides various approaches for teaching the course including lecture topics difficult concepts for students sample labs test questions syllabus guides and policies as well as a detailed description of the requirements for the final experimental paper This book is also supplemented with anecdotes from the author s years of experience teaching research methods classes Chapters in this book include information on how to deliver more effective lectures issues you may encounter with students examples of weekly labs tips for teaching research methods online and much more This book is targeted towards the undergraduate or graduate professor who has either not yet taught research methods or who wants to improve his or her course Using step by step directions any teacher will be able to follow the guidelines found in this book that will help them succeed How to Teach a Course in Research Methods for Psychology Students is a valuable resource for anyone teaching a quantitative research methods course at the college or university level Program Solicitation ,1997 **Work Evaluation and Adjustment** Ronald Fry,Stout Vocational Rehabilitation Institute. Materials Development Center,1986 This bibliography which covers literature from 1947 through 1984 contains entries for 2 154 documents Most documents are journal articles but they also include research reports rehabilitation facility in house materials speeches unpublished papers and hardcover books The bibliography serves as a reference to the literature in vocational evaluation and adjustment services and as a catalog All of the literature listed here is available on a loan basis from the Information Retrieval System of the Materials Development Center School of Education

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