

AMANDA BAKER

(123) 456-7890 email@example.com LinkedIn | Portfolio

City, State Abbreviation zip code

PROFILE

An experienced undergraduate biology professor with a Ph.D. in Molecular Biology with an emphasis on molecular biology and genetics. Proven track record in providing an engaging student environment, delivering rigorous curricula, and conducting impactful research. Average student recommendation rate of 98%. Won a Teaching Innovation Award for the biology department.

PROFESSIONAL EXPERIENCE

Professor, University of Utah, Salt Lake City, UT

August 2019 – present

- Taught an average of four classes per semester, including labs, with an average student recommendation rate of 98%.
- Implemented active learning techniques that increased student participation by 35% and improved the average class grade by 10%.
- Received the "Dr. Hurst Research Award" for 2022.

Associate Professor, Ohio State University, Columbus, OH

August 2016 – May 2019

- Created two new elective courses in gene therapy and genetic engineering, with full enrollment in the second semester.
- Decreased laboratory safety incidents by 50% by creating and implementing mandatory safety training course.

EDUCATION

Doctorate in Molecular Biology

August 2010 – May 2015

Boston University, Boston, MA

KEY SKILLS

- Blackboard
- Classroom management
- Curriculum development
- Experimental design
- Laboratory management

PROFESSIONAL AWARDS

- Dr. Hurst Research Award for advancements in molecular biology, 2022
- Innovative Teaching Award, Ohio State University, 2017

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Yana Parker, Beth Brown



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Knock 'em Dead Resume Templates Martin John Yate, 2014 On the list of things you want to do in life writing a resume is right up there with hitting yourself in the head with a hammer Yet your resume is the most financially important document you will ever own When your resume works you work and when it doesn't you don't either It's that simple Knock em Dead Resume Templates shows you how to write a killer resume and includes 105 ready to use Microsoft Word resume templates You get resume writing advice from a New York Times career bestseller plus 105 Microsoft Word resume templates This is a winning combination that doesn't exist anywhere else Knock em Dead Resume Templates is unique Martin Yate CPC knows how to write a resume that works He shows you how employers think about prioritize and express their needs for your job Then he shows you how to leverage these insights to write a killer resume that will be more discoverable in resume databases and will then speak clearly to the recruiters and hiring managers who read it Martin shows you how to sell your skills with integrity You get all the advice on resume writing from the latest Knock em Dead Resumes plus 105 ready to use Microsoft Word resume templates It's a combination that you can't beat A killer resume is the foundation of every successful career and the tactics in these pages will guide your success for years to come Knock em Dead Resume Templates is the definitive resource for creating a resume that gets results and helps you reach that next step on your professional path This winning combination doesn't exist anywhere else Knock em Dead Resume Template is unique The future is here what are you going to do

The Resume Coloring Book Lea McLeod, 2013-12-03 The Resume Coloring Book is a DIY formula for a successful professional resume template This template has gotten my clients interviews faster and more successfully than when they were writing a resume on their own and not getting any results And it's simple Using a color based easy to follow method you will create your DIY resume that looks like it was created by a professional has a 60% better chance of being read and greatly increases your chances of getting more interviews The Resume Coloring Book will teach you how to identify and take credit for the skills you have and how to turn them into powerful credentials for your resume that will attract the employers you want to work for

How to Write a Resume Inklyo, 2016-07-13 Write the perfect resume to get the job you want In today's competitive job market your resume needs to stand out As the rules of modern resume writing are rapidly changing knowing what to include in your resume to catch a potential employer's eye is difficult Should you include a picture An objective statement References How exactly do you format a resume to make an impact The writers at Inklyo.com have answered all of these questions and more in this comprehensive guide to resume writing How to Write a Resume The Complete Guide to Modern Resume Writing is full of proven tips and tricks for stocking your resume writing repertoire with the techniques you need to stand out to employers This guide will lead you through the process of creating a resume from scratch selecting a resume format that is best suited to your background and including all of the information necessary to demonstrate your skills and experience With tons of examples and sample resumes to choose

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Learn how to construct an effective resume template This book provides a set of specific actionable techniques to help you create an impactful message for your job search and improve your odds of getting an interview *Resume Steve Williams*, 2015-10-09 SECOND EDITION JUST RELEASED JUNE 2016 Are You Tired of Struggling To Land Job Interviews If So Then Keep Reading Below To Learn How To Make A Killer Resume So many people take writing their resumes way too lightly Imagine this scenario you have a potential employer at a company and he s flipping through the applicants and comes across your resume As he picks it up suddenly the one behind yours catches his eye because the applicant put that extra effort into making it look great So he sets yours down and forgets about it forever The other applicant gets the job This can easily happen even when you are more qualified than another person if they stand out more than you then you might never get the call So it s very important to spend time perfecting your resume Many people realize this but don t have any idea what to do to give theirs the extra edge The truth of the matter is if you are having trouble creating a resume that will land you an interview it is because you are lacking effective techniques and strategies on exactly what to do This book has step by step advice that will shoot your resume to the top of the list A Preview of What You Will Learn How To Make Your Resume STAND OUT Why You Need To Focus On Importance Ways To Express And Leverage Your Value Key Mistakes To Avoid The Top 5 Resume Building Tips Much much more Here Are Some Tips Straight From the Book You have to keep your resume up to date but it does not need to include everything there is to know about you When you are sitting down and deciding what you are going to put in your resume you need to first understand that it is best if you only have one page if possible Ask yourself if I were looking to hire someone would I consider someone with my resume You need to understand that it is not the reader s intention to include your resume in the small pile of potential hires but to exclude it For this reason you need to make sure that you are only including relevant information and that you do not look as if you are trying to build yourself up It all boils down to is knowing what the reader will be looking for If you can successfully convey the exact message the employer wants to see you will get the call Take charge of your life today and buy this book while it is being offered at an introductory price **Resumes For Dummies** Laura DeCarlo, 2019-02-14 Polish up that old resume and land your dream job We ve all been there it s time to apply for a job or internship and you have to create or revise your resume Many questions pop in your head What do employers want What skills should I highlight How do I format this How do I get noticed But resume writing doesn t have to be a daunting task The latest edition of Resumes For Dummies answers all of these questions and more whether you re a resume rookie looking for new tips or want to create that eye catching winning resume In this trusted guide Laura DeCarlo decodes the modern culture of resume writing and offers you insider tips on all the best practices that ll make your skills shine and your resume pop Let s start writing Write effective resumes that will stand out in a crowd Understand Applicant Tracking Systems and how to adapt your resume Keep your resume up with the current culture Position a layoff or other career change and challenge with a positive spin Leverage tips and tricks that give your

resume visual power In order to put your best foot forward and stand out in a pile of papers it s important to have an excellent and effective resume and now you can Modernize Your Resume - 3rd Edition Wendy Enelow,Louise Kursmark,2023 Based on today s real world job search trends MODERNIZE YOUR RESUME shows you how to craft a winning resume to meet the complexities of today s highly competitive and technologically driven employment market The 3rd edition has been updated with new resume samples and designs along with companion LinkedIn profiles and writing guidelines special chapters for challenging circumstances career change consulting freelance military transition return to work and updated e resume recommendations In this book you ll learn to Write tight lean clean and laser focused CONTENT that allows you to tell your whole career story in half the words to keep your reader engaged Focus on information that is relevant to your target market and integrate keywords that are vital to being found online Present important information quickly in a resume FORMAT that prominently displays your skills experience education and other credentials as they support your current career objectives Create a distinctive DESIGN to make your resume stand out and capture attention Getting noticed is step 1 so make that happen and you re on your way The 100 resume samples demonstrate these strategies in action for real life job seekers who ve excelled in their search campaigns The samples showcase the work of professional resume writers well respected for their expertise in resume strategy writing format and design Clear guidelines and easy to follow examples give you practical know how for building your own powerful resume that will serve all of your job search needs You ll learn what works why it works and how you can make it work for you Authors and Master Resume Writers Wendy Enelow and Louise Kursmark have each spent more than 30 years writing resumes training professional resume writers speaking to job search audiences and writing about evolving trends in job search The latest in their library of more than 30 books is the 3rd edition of MODERNIZE YOUR RESUME an up to the minute resource to guide you to career success Follow the recommendations of this book and you ll find yourself a more competent and competitive job seeker **Resume Templates & Samples for a Fast Job Search** ,2003 **Resumes That Hack the Job Hunt** Erica Golden,2017-05-25 A three step guide to writing resumes that get real results in today s job market from an expert career coach experienced HR professional and recruiter who has helped 5 000 clients make career transitions in the modern workplace **The Perfect Resume** Dan Quillen,2016-10-04 HR Director and author of four job search books Dan Quillen shows readers how to craft an incredible resume that will get job seekers in the door Dan Quillen calls on his expertise as an HR professional and as one who lost and found a job in the toughest economic environment since the Great Depression to help his readers understand the New Economy and how to find work when many cannot The Perfect Resume second edition focuses on that most important tool in the job hunter s quiver the resume Quillen walks his readers through the technical aspects of resume writing but also helps them understand the tricks of the resume writing trade He teaches readers how to write resumes that end up in the hands of hiring managers not screened by gatekeepers and deposited in the recycle bin Topics covered The

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Resume Success Secrets Kate Prior, 2015-12-01 The purpose of this book is to help you quickly and easily create a perfect resume that will go a long way toward getting your next job Your resume is the only information a new employer has when deciding if you should be one of the lucky ones selected for an interview You need to get into their head to know what they are thinking or seeking in a job candidate Luckily for you I have all that information in an easy to read and action format Throughout this book you will be provided with tools and resources such as resume templates a job tracker form videos as well as good and bad examples of how to present your resume and yourself All this information will allow you to create an effective resume to help secure that new position *The Resume Makeover* Jeffrey G. Allen, 2002-03-14 The Resume Makeover Second Edition The first and only interactive resume guide from the nation's leading job search expert In today's

tumultuous job market a lackluster resume isn't even worth the cost of a stamp or the click of a mouse. Make your resume shine with the help of the one-on-one guidance found in *The Resume Makeover* Written by bestselling career author Jeffrey Allen this updated how-to manual is loaded with insider tips and step-by-step guidelines on how to create attention-grabbing high-profile resumes guaranteed to get you the interviews you desire. Once your resume is written simply send it to the address listed in the book and in just one week's time your resume will be returned to you with a point-by-point critique and a detailed list of expert recommendations on how to make it even better. You also receive before and after examples from a wide array of fields that reveal the do's and don'ts of writing effective resumes. New information on techniques for Internet transmittal of resumes. Special chapters on successful cover letters and follow-up letters. The best typefaces and types of paper to use for different markets. A new list of the most popular Internet resume posting services their addresses and focus. Get more interviews and land the job of your dreams with the surefire tips found in *The Resume Makeover* **The Resume Catalog** Yana Parker, 1996 With over 180,000 copies in print this is the resume resource for job seekers by Yana Parker, widely known and loved author of the best-selling *DAMN GOOD RESUME GUIDE* over 500,000 copies in print. Sample resumes ready to be adapted and/or used for inspiration cover all levels of experience and an extraordinarily wide range of careers from the specific biofeedback specialist gas chromatography to the general fast-food cashier masseur. Thoroughly indexed and cross-referenced this is an easily used dependable resource for anyone who needs to get that resume to the top of the pile and get the job of their dreams. *Ready-to-go Resumes* Yana Parker, 1995* *The Damn Good Resume Guide, Fifth Edition* Yana Parker, Beth Brown, 2012-05-22 One of the best-selling resume books of all time and a trusted resource for job seekers for nearly three decades this edition of *The Damn Good Resume Guide* has been completely revised and updated for today's marketplace. *The Shortest Distance Between You and Your Next Job* For hundreds of thousands of job seekers *The Damn Good Resume Guide* has been the go-to resource for writing and refining their resumes to damn near perfection. Filled with savvy advice and written in a straightforward user-friendly style *The Damn Good Resume Guide* will help you zero in on that dream job then craft a winning resume that gets your foot in the door. This tried-and-true best-seller has been fully revised and updated for today's job market including Contemporary sample resumes all of which landed interviews with job objectives running the career gamut from line cook to sales manager school principal to software engineer. Tips on creating a functional chronological or hybrid resume and advice on choosing which format is best for you. What to include and what to leave out of your resume so you get the job you really want. Smart ways to deal with gaps in your work history and other less-than-ideal resume scenarios. Instructions for writing cover emails and submitting resumes electronically. How to set up and excel at an informational interview. Advice for formatting polishing and proofing your resume so that it stands out in the right way. And much more. Follow Parker and Brown's ten easy steps and you'll be well on your way to a smart effective and thoroughly modern resume a resume that makes you look good and produces results. *Resumes That Work: Your Guide to*

Writing a Great Resume, Effectively Marketing Yourself and Getting Your Next Job Tom Dushaj, 2018-01-09 In this book you will learn what employers really want to see on a resume and the critically important things that you need to put in your resume that will land you your next job You will also learn how to use social media to network and to reach the right decision makers who hire Here are several other valuable things you will find in this book Writing a killer Resume that gets interviews Resume writing mistakes and how to avoid them Sample Resume formats and how to use them in every situation Creative ways of finding a job that many people don't know about Detailed steps on how to prepare for and ace an interview and how to handle tough interview questions with confidence How to use power keywords in your resume and cover letters What you should know about Career job boards the risks and rewards Sample Cover and Follow up letters that get read How to work with recruiting firms What you need to know about Aptitude Testing How to prepare and get interviews at Career Fairs When and how to talk about an offer and how to renegotiate your current salary Much more EResumes Susan Britton Whitcomb, Pat Kendall, 2001 An A to Z guide for job seeking online in the 21st century this book tells how to construct post attach and send the perfect resume to ace the job

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