

# AMA Citation Style Guide (10th ed.)

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This guide is developed in line with American Medical Association. *AMA Manual of Style: A Guide for Authors and Editors*. 10<sup>th</sup> ed. London, UK: Oxford University Press; 2007.

## General Principles of Formatting

AMA Manual of style is not very specific about formatting requirements, and most of the time students should follow the instructions of their professors. Following are the recommendations of style if none are provided by the instructor.

- Double-spacing
- Margins - 1" (2.54 cm)
- Any font type, 12 pt. AMA suggests two typefaces (a serif for body text and a sans serif for titles and subheads) with appropriate use of styles, such as bold and italics for a scholarly publication.
- Every page should be numbered starting with the title page. Page numbers are usually put in the upper left corner.

Papers written in AMA are required to have four sections:

- Title Page
- Abstract (structured or unstructured)
- Body (introduction, methods, results, discussion)
- References

## Title Page

AMA style does not have strict rules about formatting the title page; however, it should include several crucial features:

- Title
- Authors' Name
- Degrees (above bachelors)
- E-mail Addresses
- Institutional Affiliation
- Word Count (for text only, excluding title, abstract, references, tables, and figures)

Remember that every instructor may have his or her preferences in organizing the title page.

## Abstract

- Abstracts are written on a separate page.
- **The word "Abstract" is written in UPPER CASE, left justified, boldface, and has a triple-space afterward it.**
- The text on the abstract page is NOT indented.
- The sections of the abstract are single-spaced with double spaces between them.
- Structured abstracts are used for original data, systematic reviews, and clinical reviews; they are usually limited to 250-300 words.
- Unstructured abstracts are used for every other manuscript and are limited to 150 words.
- 3-10 keywords should be placed after the abstract.

## Headings

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*The Manual of Scientific Style* Harold Rabinowitz, Suzanne Vogel, 2009-06-12 Much like the Chicago Manual of Style The Manual of Scientific Style addresses all stylistic matters in the relevant disciplines of physical and biological science medicine health and technology It presents consistent guidelines for text data and graphics providing a comprehensive and authoritative style manual that can be used by the professional scientist science editor general editor science writer and researcher Scientific disciplines treated independently with notes where variances occur in the same linguistic areas Organization and directives designed to assist readers in finding the precise usage rule or convention A focus on American usage in rules and formulations with noted differences between American and British usage Differences in the various levels of scientific discourse addressed in a variety of settings in which science writing appears Instruction and guidance on the means of improving clarity precision and effectiveness of science writing from its most technical to its most popular **The Everything Improve Your Writing Book** Pamela Rice Hahn, 2008-06-01 Do you struggle with research papers for school Is business writing one of your weak areas Are you at a loss for what to include in thank you notes The Everything Improve Your Writing Book 2nd Edition can help With a few simple rules and a little guidance you too can write clearly and concisely Publishing professional Pamela Rice Hahn outlines simple steps for you to follow for various types of writing including Social writing such as thank you and get well notes congratulatory messages and invitation responses Journalism such as letters to the editor press releases and freelance article writing Personal and biographical essays Business writing including sales letters requests for proposals and press packets With this practical guide you ll learn to choose the appropriate tone use the correct format and communicate effectively Whether for school for work or just for fun writing will be a chore no more Pamela Rice Hahn is the author of The Everything Writing Well Book and Alpha Teach Yourself Grammar and Style in 24 Hours and coauthor of Writing for Profit Hahn s work has appeared in Glamour Country Living Business Venture Current Notes and other national publications She lives in Celina OH **MLA Style Manual and Guide to Scholarly Publishing** Modern Language Association of America, 2008 Provides information on stylistic aspects of research papers theses and dissertations including sections on writing fundamentals MLA documentation style and copyright law Scientific English Robert A. Day, Nancy Sakaduski, 2011-06-16 This entertaining and highly readable book gives anyone writing in the sciences a clear and easy to follow guide to the English language English is often regarded as one of the most difficult languages to master Yet while the English language has a vocabulary of upwards of 500 000 words it only uses nine parts of speech and all of these words fall into one or more of those nine categories Scientific English A Guide for Scientists and Other Professionals Third Edition contains many simple revelations like this that make effective scientific writing in English easy even for those whose fluency is in another language The book is organized around a basic guide to English grammar that is specifically tailored to the needs of scientists science writers science educators and science students The authors explain the goals of

scientific writing the role of style and the various kinds of writing in the sciences then provide a basic guide to the fundamentals of English and address problem areas such as redundancies abbreviations and acronyms jargon and foreign terms Email online publishing blogs and writing for the Web are covered as well This book is designed to be an enlightening and entertaining read that can then be retained as a practical scientific writing reference guide Style Guide for Business and Technical Communication Franklin Covey Company,1998 This guide provides tips for making your message accessible easy to understand and relevant In the sections on writing and revising organization emphasis page layout and online documentation you will find both process and format suggestions You will also find new and colorful sections on graphics for documents graphics for presentations color charts maps and photographs to prepare visually effective documents

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subjected to military drills since early manhood the spartans became one of the most feared and formidable military forces in the greek world attaining legendary status in their wars against persia

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