

First Last

Transactional Attorney

Transactional attorney with 10 years of experience drafting and negotiating asset, stock, merger, employment, escrow, LLC operating, and shareholder agreements. Well-skilled in handling contract review, trademark, and copyright issues. Key achievement: partnered with 120 clients to evaluate and conduct due diligence on strategic business opportunities, leading to a 60% increase in revenue.

WORK EXPERIENCE

Transactional Attorney

November 2015 – Present

Resume Worded, New York, NY

- Partnered with 120 clients to evaluate and conduct due diligence on strategic business opportunities, leading to a 60% increase in revenue.
- Spearheaded 65 corporate transactions and other strategic initiatives, including structuring, drafting, and negotiating non-disclosure agreements, letters of intent, and asset purchase agreements.
- Collaborated with 21 attorneys and cross-functional teams in the capacity of a project manager to facilitate the closure of business transactions.
- Assist 40 clients of RW in creating legal entities and drafting documents, and maintaining corporate records within 12 weeks on the job.

Bankruptcy Attorney

February 2013 – October 2015

Growthsl, San Francisco, CA

- Negotiated with credit unions and successfully reduced the liability on loans of 85 debtors from \$1M to \$45K, reducing potential losses by 70%.
- Represented 320 creditors during chapter 7 cases, successfully establishing grounds for recovery against debtors not previously recovered under Chapter 7 Bankruptcy law.
- Streamlined payment procedures and recovery efforts from property assets of 127 debtors, helping reduce legal costs by 69%.
- Represented 200 clients in complex Chapter 7 and Chapter 13 bankruptcy proceedings, attaining 85% favorable outcomes in all cases.

Contracts Specialist

June 2011 – January 2013

Resume Worded's Exciting Company, New York, NY

- Led the management of 65 contracts, 11 task orders, and 14 BPA/BOAs valued at \$127M.
- Supervised the implementation and administration of 40 online advertising contracts worth \$25M in Q2, 2020.
- Managed \$1M in international services and IT contracts for 31 of the company's major enterprise HNIs.
- Negotiated the collection of accelerated payments above \$3.97M, which allowed RW's product line and business unit to reach 85% of its year-end financial goals.

CONTACT

- Portland, OR (Open to Remote)
- +1-234-456-789
- email@resumeworded.com
- linkedin.com/in/username
- github.com/resumeworded

SKILLS

Technical Skills:

- Risk Assessment (Advanced)
- Negotiation (Experienced)
- Mergers and Acquisitions
- Due Diligence
- Employment Agreements

Industry Knowledge:

- Project Development
- Contract Auditing
- Risk Management

Tools and Software:

- ERP
- SAP
- Westlaw
- Microsoft PowerPoint
- Microsoft Project

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EDUCATION

Resume Worded University

Bachelor of Arts

English and Communications
Boston, MA – May 2011

Awards: Resume Worded Teaching Fellow (only 5 awarded to class), Dean's List 2012 (Top 10%)

OTHER

- Certificate in Transactional Skills (CITS).
- Certificate in Business and Transactional Law.
- Certificate in Advanced Corporation Law.

Resume Template Deal

Jay A. Block



Resume Template Deal:

Replace Your Salary With A System: Predictable Income From Repeatable Offers Sybex Books, 2025-06-24 You don't need a job. You need a system. *Replace Your Salary With A System* is a straight talking practical guide to building a repeatable digital business that generates predictable income without burnout, begging for clients or constantly starting from scratch. Your skills, experience and ideas already carry value. The problem is they're not structured to scale. This book helps you stop trading time for money and start building a revenue engine fueled by clarity, automation and strategy. Design a flagship offer. Build a lead flow that never dries up. Set up systems that run 24/7 so income isn't tied to your hours, energy or availability. Learn how to work less and earn reliably. Not through hype. Not through luck. But through frameworks that work week after week. Forget feast and famine launches. Forget chasing short-term wins. Build something that lasts so your income becomes as steady as your old paycheck but a lot more scalable. Freedom isn't found in quitting your job. It's found in building something better to stand on. And this is how you do it with structure, not stress.

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International Monetary Fund Internships , This comprehensive eBook helps you perform successfully in the IMF

Fund Internship Program It will introduce you to this complex organization and its approach towards international development it will teach you how to prepare each of the documents required in detail and it will also get you ready for the interview If you are seeking for more information on how to land an internship with the International Monetary Fund IMF you have come to the right place Working for an organization such as the IMF is a dream for many The IMF combines good remuneration with a wide range of benefits in a meaningful work that can help millions of people improve their quality of life In addition working for the IMF means having a global career with a global reach in a multicultural and pleasant environment you will be able to construct influential networks and receive encouragement to develop professionally IMF offers different opportunities to professionals looking to kick start their careers with the organization through which they select highly qualified and motivated people to work in its various areas of activity Nevertheless the IMF Fund Internship Program is a highly competitive selection process In pursuit of its mission the OpenIGO network has prepared this comprehensive eBook to help candidates to navigate through IMF's internship opportunities It does not matter if you intend to apply this year or in five years time it will enable you to strategically develop your career and equip you for each of the selection stages This book was written and revised by a team of professors human resources specialists and intergovernmental organization staff with a great deal of diligence

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Office System ,1922 **Careers in Focus** Lee Jackson,Leona Jackson,2003 Highlights career profiles of successful professionals in various occupations Career Exploration on the Internet Elizabeth H. Oakes,1998 The book contains URL s and descriptions of internet sites that deal with careers and job searches **Guide to Internet Job Searching**
2004-2005 Margaret Riley Dikel,Margaret F. Dikel,Frances E. Roehm,2004 A guide to using the Internet in job searches that provides information on how to target the most interesting jobs in the most promising companies and apply for those jobs with confidence online or on paper

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web jun 9 2021 district announces summer meals schedule the district will begin its free summer meals program on monday june 14 with the current meal program ending friday june 11 the hours for summer meal pickup will change as will some locations from the district s current free meals program

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web summer camps summer camp bus hubs are located at each of our 7 regional high schools click the links below to see maps of the bus hub locations bullard edison fresno hoover mclane roosevelt sunnyside click on the links below to view each summer camp s bus schedule session 3 july 24 july 28

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web summer school will start on monday june 12 2023 and end on july 14 2023 the first session will be from june 12 june 27 the second session will be from june 28 july 14 see schedule below remember that transportation will not be

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web aug 14 2023 school holidays starts finishes first day of school 14 aug 2023 mon thanksgiving break 20 nov 2023 mon 24 nov 2023 fri christmas break 18 dec 2023 mon 5 jan 2024 fri spring break 25 mar 2024 mon 1 apr 2024 mon last day of school 6 jun 2024 thu summer break 7 jun 2024 fri

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web jan 11 2021 general what are the summer school program dates for 2021 the elementary middle comprehensive high school and special education summer programs include 2 sessions the dates are session 1 is june 14 2021 june 28 2021 session 2 is june 29 2021 july 14 2021 the alternative ed high school summer program

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web fresno unified school district academic calendar for the 2022 2023 school year board adopted on february 2 2022 april 10 2023 spring break school not in session may 2023 monday may 29 2023 memorial day holiday june 2023 thursday june 8 2023 last day of school july 2023 tuesday july 4 2023 independence day

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web for regular summer school starting with the 2014 2015 school year and subsequent years teacher summer school salaries are based on an hourly rate of 31 88 for the number of student days plus two 2 days to be used for faculty meetings preparation time and student registration 1 2 supplemental compensation for district assigned

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