



LUKAS SUMMERS

Accounting Manager

PERSONAL DETAILS

Contact

161 Washington Ave Extension, Albany,
12205, New York
lukas.summers@mail.us
646-622-27667

Place of birth

Albany

PROFESSIONAL SUMMARY

Detail-oriented accounting manager with 4+ years of experience in managing accounting departments. Monitored all kinds of financial procedures and ensured implementation of federal and state law regulations. At Hamlin Group LLC, scheduled and incorporated regular workflow checks that helped reduce month-end closing time by 30%. When at Stones Services Co., consistently analyzed financial statements and managed to reduce variable costs by 15%. Seeking to leverage accounting and management knowledge at ZZAcounts.

EMPLOYMENT HISTORY

Accounting Manager, Hamlin Group LLC, New York City

2020-04-06 - Present

- Managed the team of 15 accounting specialists responsible for payroll, accounts payable and receivable, and billing.
- Analyzed monthly and quarterly financial statements and presented the reports to the senior management.
- Performed budget forecasts and consistently worked on costs reductions.
- Maintained accounting ledgers and monitored preparation of the balance sheets.
- Ensured compliance with federal and state financial laws.
- Provided leadership and accounting advice for the team members.
- Prepared documentation for annual external audits.

Assistant Accounting Manager, Stones Services Co, Buffalo

2018-11-06 - 2020-07-06

- Managed and monitored work of six financial specialists and accountants.
- Performed ROI analytical procedures.
- Researched operational data and monthly financial results.
- Monitored financial reporting processes, such as reconciliation of balance and trial balance.
- Prepared the company's budget in cooperation with CEO.
- Ensured cross-team communication.

EDUCATION

MBA, CUNY - Baruch College, New York City

2016-04-06 - 2018-11-06

Finance

BA, The City University of New York, New York City

2014-05-06 - 2016-09-06

Accounting

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Frank Schmalleger, John Ortiz Smykla

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Cyberspace Resume Kit Mary B. Nemnich, Fred Edmund Jandt, 1999 A guide to putting a resume online that shows how to take advantage of state of the art Internet features that have revolutionized job searching The authors show how to incorporate numerous elements into HTML resumes including graphics color and links Also included are evaluations of 80 plus Internet resume sites interviews with industry insiders on the most effective ways to produce and use cyberspace resumes and how to register a Web resume Annotation copyrighted by Book News Inc Portland OR **The CPA Journal**

,2007 **HOW 10** James Leland Clark, Lyn Clark, 2004 Since 1975 HOW and its subsequent editions have been a prominent reference source for business writers office personnel and students With every new edition HOW has kept pace with changes in our language and the business environment striving to provide a useful and easy to understand reference manual for all professionals involved in organizational operations It includes detailed and precise information for writing formatting and transmitting communications Unlike other reference books HOW 10 is tailored for writing style grammar mechanics and techniques in a business office environment This text can be used as a stand alone reference or as a supplement

Corrections in the 21st Century Frank Schmallegger, John Ortiz Smykla, 2005 Technical Training ,1999 Web-Based Training Cookbook Brandon Hall, 1997-09-16 Introduces three main types of courses and provides the know how and tools needed to create the type of courses best suited to the organization The CD ROM provides demos of an online testing program an HTML training site and a sample multimedia program from a custom developer Manufacturers' Record ,1913

Microtimes ,1996 **The Career Change Resume** Kim Isaacs, Karen Hofferber, 2003-05-14 This book helps aspiring career changers reinvent themselves It offers insightful innovative job seeker solutions that will equip you with the tools and strategies you need to achieve your new professional goals Inside you ll find over 100 winning resume and cover letter samples prepared by certified professional resume writers with career goals ranging from management and education to medical finance retail real estate and much more back cover **CD-ROMs in Print** ,2003 Sys Admin ,1997 Art in America Frank Jewett Mather, Frederic Fairchild Sherman, 2004-08 Easy Mac OS X, V10.4 Tiger Kate Binder, 2005 Easy Mac OS X Tiger offers a streamlined easy to follow visual approach with clear concise explanatory text and a carefully constructed organizational plan The book covers not only system level functions but also the basic use of the many accessories and free applications that come with Mac OS X The Foundation Center's Guide to Grantseeking on the Web ,2003 Progressive Computational Intelligence, Information Technology and Networking Poonam Nandal, Mamta Dahiya, Meeta Singh, Arvind Dagur, Brijesh Kumar, 2025-07-22 Progressive Computational Intelligence Information Technology and Networking presents a rich and diverse collection of cutting edge research real world applications and innovative methodologies spanning across multiple domains of computer science artificial intelligence and emerging technologies This comprehensive volume brings together different scholarly chapters contributed by researchers practitioners and thought

leaders from around the globe The book explores a wide array of topics including but not limited to machine learning deep learning cloud computing cybersecurity Internet of Things IoT blockchain natural language processing image processing and data analytics It addresses the practical implementation of technologies in sectors such as healthcare agriculture education smart cities environmental monitoring finance and more Each chapter delves into specific challenges frameworks and experimental outcomes making this book an essential reference for academicians researchers industry professionals and students who aim to stay ahead in the rapidly evolving digital world *Research Quarterly for Exercise and Sport* ,2009

The Wall Street Journal ,2004 **How to Write a Resume (Interview Tips and Job Interview Questions)** Richard Forbes,Resume Templates,Cover Letters,Sample Resumes,2015-06-11 How to Write a Resume Interview Tips and Job Interview Questions Learn How to Craft a Professional Resume to Find Your Dream Job Easily Everyone in the business world knows that having a good strong resume can mean the difference between getting a job and not getting a job You will need to have a resume that is crafted professionally and that will reflect you your job abilities and your experience Having a good looking resume is so important when you are searching for a job that it should be your number one priority It is the first thing that a potential employer will see before he or she meets you so you want it to really be compelling and make them want to pick up the phone and call you for an interview How to write a resume is one of the books to read if you want resume writing secrets great tips and tricks to get your resume noticed over other applicants Tags how to write a resume cover letters sample cover letter resume template resume templates professional resume template writing a cover letter how to write cover letter how to write a cover letter resume examples example of a resume examples of resumes how to write a good resume job resume how to create a resume create a resume creating a resume how do you make a resume sample resumes best resume best resume format best resumes resume tips resume writing tips the perfect resume resume help resume writing services customer service resume resume services simple resume make a resume professional resume writers resume writer resume writers how to write resume resume writing write a resume resumes resume objective resume maker functional resume resume formats objective for resume how to build a resume resume outline curriculum vitae how to write a cv cv template cv format cv examples cv templates samples how to make a cv how to write cv writing a cv cv writing service cv resume **How to Write a Resume** Inklyo,2016-07-13 Write the perfect resume to get the job you want In today s competitive job market your resume needs to stand out As the rules of modern resume writing are rapidly changing knowing what to include in your resume to catch a potential employer s eye is difficult Should you include a picture An objective statement References How exactly do you format a resume to make an impact The writers at Inklyo com have answered all of these questions and more in this comprehensive guide to resume writing How to Write a Resume The Complete Guide to Modern Resume Writing is full of proven tips and tricks for stocking your resume writing repertoire with the techniques you need to stand out to employers This guide will lead you through the process of creating a resume from scratch selecting a

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