



Veterinary Assistant



Patient Restraint

Learning how to restrain dogs and cats properly is essential for safety.



Taking a Thorough Medical History

- A good history can yield clues that often help lead to a diagnosis.
- Listen closely to what clients tell you and take notes.
- If the information is not readily offered by the client, be sure to find out:
 - Nature of current health challenge (symptoms noticed by client)
 - Onset and duration of current health challenge
 - Current vaccination and parasite control status
 - Past health issues (not already noted in medical record)
 - Recent changes in:
 - Behavior
 - Home environment
 - Husbandry practices
 - Elimination patterns
 - Eating and drinking patterns
 - Activity level
 - Weight status (loss or gain)

Maintaining Medical Records

- Without handwritten or input electronically, medical records must thoroughly and accurately document each client and patient interaction.
- Medical record form, style, and level of detail will vary with each individual practice.
- Each time a pet is presented with a medical complaint, record the following on the medical record:
 - Patient history
 - Primary (and, if applicable, secondary) complaint(s)
 - General patient assessment
 - Physical exam findings, including vital signs
 - Diagnosis or differential diagnosis
 - Treatment protocols
 - Prognosis
 - Notes and observations pertaining to ongoing patient treatment and monitoring
 - Follow-up plan (diagnostic and treatment)
- Additional items to include in medical records:
 - Documentation of client conversations and interactions (phone, electronic, in person)
 - Patient and client information forms
 - Consent forms
 - Diagnostic results and reports
 - Anesthesia records
 - Discharge instructions
 - Patient reminders
 - Financial records

SOAP Approach to Medical Record Entry

Subjective: Hands-off assessment of patient, including history, attitude, temperament, obvious physical abnormalities, and other visual, olfactory, and auditory clues that could be pertinent to the patient's condition.

Objective: Hands-on physical exam findings, including vital signs, as well as initial diagnostic steps and results.

Assessment: Diagnosis (or differential diagnosis) and prognosis.

Plan: Treatment plan, further diagnostics, and/or follow-ups.

Performing a Physical Exam

Step 1: Assess General Appearance

- Impression:**
 - Bright, alert, and responsive (BAR)
 - Depressed or unresponsive
- Abnormal physical presence:**
 - Weakness
 - Panting
 - Anoxia
 - Coughing
 - Respiratory distress
 - Lameness
 - Other
- Body score:**
 - Normal, obese, malnourished, emaciated, or cachexic

Step 2: Obtain Vital Signs

Normal Values	Temp. (°F)	Pulse	Respiration
Dog: 99.5–102.2	70–140	10–30	
Cat: 99.5–102.2	110–140	20–80	

Step 3: Perform a Hands-On Exam

Choose your own systematic approach, and do it the same way every time; practice will improve your hands-on skills; abnormalities to note include:

- Eyes:**
 - Abnormal color of sclera
 - Abnormal or unequal pupil size
 - Discharge or exudate
 - Corneal cloudiness
 - Abnormal eye movement (nystagmus)
 - Eyelid mass
 - Entropion or ectropion
 - Nictitans (third-eyelid) prolapse
- Ears:**
 - Presence of odor or discharge
 - Excessive hair
 - Head tilt
 - Hair loss on pinnae
 - Parasites
- NOSE:**
 - Discharge
 - Excessive respiratory "noise"
 - Ulcerations or masses
- Oral cavity:**
 - Slow capillary refill time (>2 sec)
 - Poor or abnormal mucous membrane color
 - Excessive mouth odor
 - Periodontal disease
 - Retained deciduous teeth
 - Foreign bodies, masses, or ulcers

- Cardiovascular and pulmonary systems (auscultation of heart and lungs):**
 - Heart murmur
 - Diminished heart sounds
 - Abnormal heart rate or rhythm
 - Harsh lung sounds
 - Weak femoral or jugular pulse

Lymph nodes

- Enlarged:**
 - Symmetrical vs. asymmetrical
 - Tender
- Abdominal palpation:**
 - Tones
 - Tendon
 - Palpable mass

Urogenital

- Discharge or tenderness
- Mass in mammary region

Neurologic

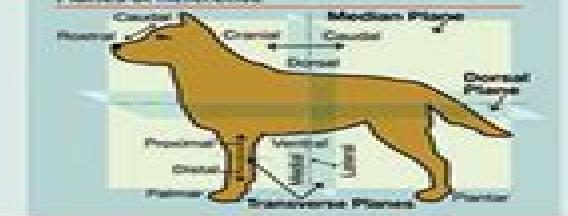
- Paralysis or partial paralysis
- Tone
- Slow proprioception
- Exaggerated or diminished reflexes

Musculoskeletal

- Poor muscle tone
- Muscle atrophy
- Joint pain or inflexibility
- Skin and coat:**
 - Poor hair texture or hair loss
 - Lumps, bumps, or nodules
 - Scaling, crusts, or infections
 - External parasites
 - Discoloration or rashes
 - Wounds



Planes of Reference



Robert Jones Bandage

- Useful for the temporary immobilization of long bone fractures below the elbow and stifle
- When using for immobilization, always remember the more padding, the better

Application

- Place tape strips along the lateral and medial aspects of the lower limb; place a tongue depressor between the loose ends of tape that extend beyond the limb to allow for easy separation later.
- Wrap the limb in roll cotton, starting from the paw and working up the leg; apply multiple layers; the toes should remain visible at all times.
- Starting from the paw and working up the leg, compress the roll cotton using a conforming glove finger.
- Peel the ends of the tape strips from the tongue depressors and reflect them onto the gauze covering.
- Cover the bandage with a layer of stretch wrap and secure ends with white tape.
- Bandage must be kept dry and the toes inspected periodically for swelling (a sign that the bandage is too tight).

Recording an EKG (Lead II)

- Patient can be standing or in lateral recumbency
- Attach clips in following locations:
 - Right arm (RA-White)/Left arm (LA-Black): On skin proximal to olecranon on caudal aspect of appropriate forelimb
 - Right leg (RL-Green)/Left leg (LL-Red): On skin over patellar ligament on anterior aspect of appropriate rear limb
- Moisten clip sites with alcohol or conductive gel
- To assess arrhythmias, record lead II at a paper speed of 25 mm/sec for 30 seconds (1 cm = 1 mV) if an arrhythmia is noted, record lead II for an additional 60 seconds.
- To get a good measurement of P-QRS-T waveforms, record lead II at a speed of 50 mm/sec for 10 seconds (1 cm = 1 mV).
- If the QRS complexes extend beyond the paper margin, decrease sensitivity to 1/2 cm = 1 mV.



Veterinary Assistant Manual

Burma Rights Movement for Action

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Veterinary Assistant Training Manual Chris Heagle, Robb Heagle, 2005 *Tasks for the Veterinary Assistant* Paula Pattengale, 2004-07-26 This step by step guide gives detailed instructions on how to perform the tasks of the veterinary assistant. It is an ideal everyday reference for veterinary support staff and for students in veterinary assisting programs. The book is based on a list of recommended skills developed by the Association of Veterinary Technician Educators AVTE. Step by step instructions explain how to prepare for and perform the necessary tasks and the concise format lets readers quickly identify the information they need. The spiral binding allows the book to lie flat on a workspace for easy reference during a procedure. A back of book CD ROM contains video clips that demonstrate the tasks [AAEVT's Equine Manual for Veterinary Technicians](#) Deborah Reeder, Sheri Miller, DeeAnn Wilfong, Midge Leitch, Dana Zimmel, 2009-05-26 AAEVT's Equine Manual for Veterinary Technicians offers a compendium of information on the care and treatment of horses for equine veterinary technicians. Highly accessible and easy to use the book builds on the basics of equine care to provide a complete reference for equine nursing and technical skills. AAEVT's Equine Manual for Veterinary Technicians is an invaluable guide for qualified equine veterinary technicians and assistants particularly those earning their equine certification vet tech students and equine practices [Textbook for the Veterinary Assistant](#) Kara M. Burns, Lori Renda-Francis, 2014-06-23 Textbook for the Veterinary Assistant offers a comprehensive guide to the NAVTA approved curriculum for veterinary assisting programs. Written by leaders in the profession and copublished with NAVTA the book covers the complete list of NAVTA Veterinary Assistant Essential Skills. Specifically tailored for veterinary assistants and veterinary assistant students the book uses an engaging writing style to provide a concise user friendly approach to the material. With chapters on medical terminology clinical skills office procedures client communication and more the book equips veterinary assistants with all the information they need to succeed. A companion website offers interactive multiple choice questions the figures from the book in PowerPoint teaching activities breed study guides and a sample cover letter. Textbook for the Veterinary Assistant is a must have resource for all veterinary assistant students and those studying for the Approved Veterinary Assistant certification exam and serves as a useful refresher for veterinary assistants in practice.

Veterinary Technician's Manual for Small Animal Emergency and Critical Care Christopher L. Norkus, 2018-09-13 Veterinary Technician's Manual for Small Animal Emergency and Critical Care Second Edition provides an in depth and cutting edge yet easy to navigate reference on emergency and critical care for veterinary paraprofessionals of all skill levels. Provides a comprehensive reference on emergency and critical care medicine for veterinary technicians of all skill levels and veterinary assistants. Veterinary Technician's Manual for Small Animal Emergency and Critical Care Second Edition provides an in depth and cutting edge yet easy to navigate reference on emergency and critical care for veterinary paraprofessionals of all skill levels. Written by leading veterinary technician specialists VTS in emergency and critical care Completely revised

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Tasks for the Veterinary Assistant Paula Pattengale,2013-05-07 Tasks for the Veterinary Assistant is a step by step guide providing veterinary assistants with essential information on performing basic procedures accurately and efficiently Detailing the preparation procedure and follow up for basic veterinary skills this book is a concise reliable reference allowing quick access to how to instruction With chapters ranging from professional conduct and office procedures to medical nursing and surgical tasks Tasks for the Veterinary Assistant provides a comprehensive user friendly resource for veterinary support personnel

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Husbandry Department,1967 **The Municipal Manual** Uttar Pradesh (India),1952 *Teacher Guide for Veterinary*

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Rights Movement for Action,1926 **Government Gazette** ,1906 **Minutes of Evidence Taken Before the Royal Commission on Agriculture: Evidence taken in Bengal** Great Britain. Royal Commission on Agriculture in India,1927

Veterinary Assistant Handbook Floron C. Faries (Jr.),Amy S. Kinney,Emma L. Rawlings,Jennifer D. Floyd,Christine I. Stetter,Texas A & M University,Texas Education Agency. Division of Career and Technology Education,1995 Veterinary Nurse Training Manual Chris Heagle,Robb Heagle,2005 **Front Office Management for the Veterinary Team E-Book**

Heather Prendergast,2018-12-20 NEW Strategic Planning chapter discusses how to strategically plan for the successful future of the veterinary hospital and will include details on growing the practice planning the workforce meeting consumer needs and increasing the value of the practice NEW The Leadership Team chapter discusses how leadership affects the paraprofessional staff provides suggestions for effective leadership strategies and methods to set expectations for employees including attracting and retaining employees leveraging empowering and driving employee engagement NEW Standard Operating Procedures provides a checklist of important tasks associated with that chapter that must be addressed completed in the veterinary practice setting

Hisclass Marco H. D. van Leeuwen,Ineke Maas,2011 For the sake of comparability it is advisable not to develop new class schemes but to use old ones Yet presenting a new class scheme HISCLASS is exactly what this book does Unlike existing historical schemes HISCLASS is international created for the purpose of making comparisons across different periods countries and languages Furthermore it is linked to an international standard classification scheme for occupations HISCO The chapters in the book show how historical occupational titles classified in HISCO can form the building blocks of a social class scheme for past populations The dimensions underlying classes are discussed How for instance can manual work be distinguished from non manual work Skilled from non skilled And what did supervision really

mean Evidence ...: Evidence taken in Bengal. 1927 Great Britain. Royal Commission on Agriculture in India,1927
Teacher Key for Veterinary Assistant Handbook Floron C. Faries (Jr.),Emma Rawlings,1996 *Resources in Education*
,1998 Veterinary Science Floron C. Faries (Jr.),2011

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