



LUKAS SUMMERS

Accounting Manager

PERSONAL DETAILS

Contact

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12205, New York
lukas.summers@mail.us
646-622-27667

Place of birth

Albany

PROFESSIONAL SUMMARY

Detail-oriented accounting manager with 4+ years of experience in managing accounting departments. Monitored all kinds of financial procedures and ensured implementation of federal and state law regulations. At Hamlin Group LLC, scheduled and incorporated regular workflow checks that helped reduce month-end closing time by 30%. When at Stones Services Co., consistently analyzed financial statements and managed to reduce variable costs by 15%. Seeking to leverage accounting and management knowledge at ZZAcounts.

EMPLOYMENT HISTORY

Accounting Manager, Hamlin Group LLC, New York City

2020-04-06 - Present

- Managed the team of 15 accounting specialists responsible for payroll, accounts payable and receivable, and billing.
- Analyzed monthly and quarterly financial statements and presented the reports to the senior management.
- Performed budget forecasts and consistently worked on costs reductions.
- Maintained accounting ledgers and monitored preparation of the balance sheets.
- Ensured compliance with federal and state financial laws.
- Provided leadership and accounting advice for the team members.
- Prepared documentation for annual external audits.

Assistant Accounting Manager, Stones Services Co, Buffalo

2018-11-06 - 2020-07-06

- Managed and monitored work of six financial specialists and accountants.
- Performed ROI analytical procedures.
- Researched operational data and monthly financial results.
- Monitored financial reporting processes, such as reconciliation of balance and trial balance.
- Prepared the company's budget in cooperation with CEO.
- Ensured cross-team communication.

EDUCATION

MBA, CUNY - Baruch College, New York City

2016-04-06 - 2018-11-06

Finance

BA, The City University of New York, New York City

2014-05-06 - 2016-09-06

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