

# AMANDA BAKER

(123) 456-7890 email@example.com LinkedIn | Portfolio

City, State Abbreviation zip code

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## PROFILE

An experienced undergraduate biology professor with a Ph.D. in Molecular Biology with an emphasis on molecular biology and genetics. Proven track record in providing an engaging student environment, delivering rigorous curricula, and conducting impactful research. Average student recommendation rate of 98%. Won a Teaching Innovation Award for the biology department.

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## PROFESSIONAL EXPERIENCE

**Professor, University of Utah, Salt Lake City, UT** August 2019 – present

- Taught an average of four classes per semester, including labs, with an average student recommendation rate of 98%.
- Implemented active learning techniques that increased student participation by 35% and improved the average class grade by 10%.
- Received the "Dr. Hurst Research Award" for 2022.

**Associate Professor, Ohio State University, Columbus, OH** August 2016 – May 2019

- Created two new elective courses in gene therapy and genetic engineering, with full enrollment in the second semester.
- Decreased laboratory safety incidents by 50% by creating and implementing mandatory safety training course.

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## EDUCATION

**Doctorate in Molecular Biology**

August 2010 – May 2015

Boston University, Boston, MA

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## KEY SKILLS

<ul style="list-style-type: none"><li>- Blackboard</li><li>- Classroom management</li><li>- Curriculum development</li></ul>	<ul style="list-style-type: none"><li>- Experimental design</li><li>- Laboratory management</li></ul>
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## PROFESSIONAL AWARDS

- Dr. Hurst Research Award for advancements in molecular biology, 2022
- Innovative Teaching Award, Ohio State University, 2017

# Resume Template Facebook Update

**Joyce Lain Kennedy**

## **Resume Template Facebook Update:**

*Practical Concepts for Capstone Design Engineering* Frederick Bloetscher,Daniel Meeroff,2015-07-01 Practical Concepts for Capstone Design Engineering is the first and only comprehensive senior level college textbook that provides the essential information needed to complete a successful capstone project in civil construction or environmental engineering The concept for the book is based on replication of the steps commonly used by practicing engineers to complete design projects from site selection investigation and site planning through the preliminary design calculations and drawing preparation Students will gain valuable insight and preparation for civil and construction engineering professional practice and will learn how to smoothly transition from strictly academic work to solving real world problems in the context of their capstone projects The authors provide professional quality work examples case studies helpful hints and assignments at the end of each chapter that further enhance comprehension In addition to providing students with the key skills necessary to successfully enter the profession they will also be well prepared for the Fundamentals of Engineering Exam upon graduation

*The Infographic Resume: How to Create a Visual Portfolio that Showcases Your Skills and Lands the Job* Hannah Morgan,2014-06-27 The STANDOUT guide to creating a stunning resume Applying for a job used to require two pieces of paper a resume and an application Times have changed Infographic resumes are in and they're not just for designers Free online tools are popping up every day to help anyone create a dynamic visual resume adding panache without sacrificing substance for style The Infographic Resume provides essential tips and ideas for how to create visual resumes and portfolios that will make you stand out from the crowd Richly illustrated in full color and including lots of inspiring examples the book will teach you how to Create a powerful digital presence and develop the right digital content for your goals Build your self brand and manage your online reputation Showcase your best work online Grab a hiring manager's attention in seconds Packed with dynamic infographics visual resumes and other creative digital portfolios The Infographic Resume reveals the most effective tools eye catching strategies and best practices to position yourself for any job in any kind of business In today's free agent economy The Infographic Resume is a must for anyone looking to stand out among the competition Sharlyn Lauby president of ITM Group Inc If you're on the market you need to read this book and follow its guidance immediately Alexandra Levit author of Blind Spots

*Resumes For Dummies* Laura DeCarlo, Joyce Lain Kennedy,2015-08-03 Expert guidance on writing a winning resume that will set you head and shoulders above the crowd to land that elusive interview and get the job of your dreams

**Kick Start Your Career** Lee Smith,John van Genderen,2018-03-30 For new graduates the key challenge remains how to secure that first career related job Full of guidance and tips on how to handle the complex field of job hunting Kick Start Your Career can help navigate an ever changing job market and secure your chance at your desired career It is a valuable investment in your future It advises the reader on how to stand out in job applications use social media for job searching create resumes and cover letters that stand out succeed at interviews It provides a practical hands on step by step approach

With an integrated Personal Plan that helps create key job search documents it directs soon to be graduates towards achieving their career aspirations Accompanying online resources include examples and templates which can be downloaded in Word format to help you prepare resumes and other job search documents This book will help graduates progressively build up job hunting resources skills achievements resume cover letter and interview responses and turn this into a practical outcome a new job It is a key companion to any student or recent graduate exploring the job market

**Canva For Dummies** Jesse Stay,2025-01-29 The essential guide to the popular beginner friendly graphic design platform Canva For Dummies is a beautiful full color reference covering everything you need to create dazzling visual materials in Canva Free and Pro versions Discover all tools templates and features at the ready plus utilize expert tips and tricks to improve your design and visual communication skills Start with basic functionalities and graphic design principles and then work your way up to more complex design tasks with ease Canva For Dummies also covers Canva s new AI tool Magic Studio so you ll be up to speed on everything this cool app can do Plus the useful case studies and practical design projects inside are sure to ignite your creativity Create effective social media posts presentations brand style guides and everything in between thanks to the helpful guidance in this book Understand the Canva interface and get a primer on graphic design Explore advanced tools and techniques including Canva s new AI tool Magic Studio Create engaging visuals for business social media and beyond Utilize Canva hacks and trends to make your graphics pop This handy guide is for everyone answering all your questions whether you re new to the platform or a current user Rock your next design project with Canva For Dummies

Transforming Technologies to Manage Our Information William Jones,2013-10-01 With its theme Our Information Always and Forever Part I of this book covers the basics of personal information management PIM including six essential activities of PIM and six different ways in which information can be personal to us Part I then goes on to explore key issues that arise in the great migration of our information onto the Web and into a myriad of mobile devices Part 2 provides a more focused look at technologies for managing information that promise to profoundly alter our practices of PIM and through these practices the way we lead our lives Part 2 is in five chapters Chapter 5 Technologies of Input and Output Technologies in support of gesture touch voice and even eye movements combine to support a more natural user interface NUI Technologies of output include glasses and watch watches Output will also increasingly be animated with options to zoom Chapter 6 Technologies to Save Our Information We can opt for life logs to record our experiences with increasing fidelity What will we use these logs for And what isn t recorded that should be Chapter 7 Technologies to Search Our Information The potential for personalized search is enormous and mostly yet to be realized Persistent searches situated in our information landscape will allow us to maintain a diversity of projects and areas of interest without a need to continually switch from one to another to handle incoming information Chapter 8 Technologies to Structure Our Information Structure is key if we are to keep find and make effective use of our information But how best to structure And how best to share structured information between the

applications we use with other people and also with ourselves over time What lessons can we draw from the failures and successes in web based efforts to share structure Chapter 9 PIM Transformed and Transforming Stories from the Past Present and Future Part 2 concludes with a comparison between Licklider s world of information in 1957 and our own world of information today And then we consider what the world of information is likely to look like in 2057 Licklider estimated that he spent 85% of his thinking time in activities that were clerical and mechanical and might someday be delegated to the computer What percentage of our own time is spent with the clerical and mechanical What about in 2057

**The Damn Good Resume Guide, Fifth Edition** Yana Parker,Beth Brown,2012-05-22 One of the best selling resume books of all time and a trusted resource for job seekers for nearly three decades this edition of The Damn Good Resume Guide has been completely revised and updated for today s marketplace The Shortest Distance Between You and Your Next Job For hundreds of thousands of job seekers The Damn Good Resume Guide has been the go to resource for writing and refining their resumes to damn near perfection Filled with savvy advice and written in a straightforward user friendly style The Damn Good Resume Guide will help you zero in on that dream job then craft a winning resume that gets your foot in the door This tried and true best seller has been fully revised and updated for today s job market including Contemporary sample resumes all of which landed interviews with job objectives running the career gamut from line cook to sales manager school principal to software engineer Tips on creating a functional chronological or hybrid resume and advice on choosing which format is best for you What to include and what to leave out of your resume so you get the job you really want Smart ways to deal with gaps in your work history and other less than ideal resume scenarios Instructions for writing cover emails and submitting resumes electronically How to set up and excel at an informational interview Advice for formatting polishing and proofing your resume so that it stands out in the right way And much more Follow Parker and Brown s ten easy steps and you ll be well on your way to a smart effective and thoroughly modern resume a resume that makes you look good and produces results

Resumes For Dummies Laura DeCarlo,2019-02-14 Polish up that old resume and land your dream job We ve all been there it s time to apply for a job or internship and you have to create or revise your resume Many questions pop in your head What do employers want What skills should I highlight How do I format this How do I get noticed But resume writing doesn t have to be a daunting task The latest edition of Resumes For Dummies answers all of these questions and more whether you re a resume rookie looking for new tips or want to create that eye catching winning resume In this trusted guide Laura DeCarlo decodes the modern culture of resume writing and offers you insider tips on all the best practices that ll make your skills shine and your resume pop Let s start writing Write effective resumes that will stand out in a crowd Understand Applicant Tracking Systems and how to adapt your resume Keep your resume up with the current culture Position a layoff or other career change and challenge with a positive spin Leverage tips and tricks that give your resume visual power In order to put your best foot forward and stand out in a pile of papers it s important to have an excellent and effective resume and

now you can [How to Write a Stellar Executive Resume](#) Brenda Bernstein,2018-01-02 How to Write a Stellar Executive Resume is a step by step guide that empowers readers to create an effective and stand out from the crowd as a top candidate for an executive position Brenda Bernstein a Certified Executive Resume Master and author of the 1 Bestseller How to Write a Killer LinkedIn Profile shares the tips and tricks she's learned from more than two decades of helping job seekers get connected with the right position Readers will discover The importance of knowing the target audience and how to best connect with them Key social media tips for spreading the word about their skills and experiences Why good ol' cover letters are important and how to use them effectively Power verbs to use and words to avoid Samples of successful resumes For many executives conducting a job search it may have been quite a while since they were last looking It's easier than ever to apply for a job and as a result there's a lot of competition for a limited number of openings There's a lot to learn about the recruiting world we live in and the best ways to use the tools at our disposal This book provides practical proven up to date best practices for creating an effective executive resume that gets results *Resumes For Dummies* Joyce Lain

Kennedy,2011-01-13 Write a winning resume and land that job interview Is your job search stalling out after you submit a resume but before you're offered an interview With a recession that has caused a 10% unemployment rate affecting 15.3 million Americans having a winning resume is vital to securing an interview and it demands a fresh look at how you write your resumes and market yourself Whether you're entering the job market for the first time looking for a new job after a lay off or changing careers Resumes For Dummies shows you the ropes and rules for a new era in recruiting and jobsearching Instructions for writing an inclusive core resume Tips on targeting a known position or tailoring a resume to specific industries Common resume writing mistakes to avoid Updated with the latest information on privacy issues in the electronic age Resumes For Dummies is your go to guide for getting your foot in the door

### **Blue Collar Resumes-Third Edition**

Steven Provenzano, CPRW/CEIP,2017-08-10 Blue Collar Resumes Third Edition will help you discover, organize and market your skills and abilities to employers with impact and clarity Using real life examples and the latest strategies used by expert resume writers Steven Provenzano CPRW/CEIP clearly explains how to sift through your work history extract and develop key points about your talents and sell them to win interviews You'll learn to evaluate your work experience education and skills and translate them into powerful selling points You will also learn new effective methods to format and organize your achievements design the finished resume and leverage new techniques for making job contacts and acing the interview The 100 resume examples in Blue Collar Resumes Third Edition reflect a broad spectrum of industries careers and job descriptions These include skilled trade and factory workers assemblers and construction workers supervisors executive secretaries sales and customer service representatives data entry clerks and clerical positions There's even resume samples for pilots drivers and equipment operators technical and medical workers as well as entry level business and administrative positions and veterans returning to the workforce No matter what your or type of work this guide will help you shorten your

job search and increase your income     **How to Write a Resume (Interview Tips and Job Interview Questions)** Richard Forbes,Resume Templates,Cover Letters,Sample Resumes,2015-06-11 How to Write a Resume Interview Tips and Job Interview Questions Learn How to Craft a Professional Resume to Find Your Dream Job Easily Everyone in the business world knows that having a good strong resume can mean the difference between getting a job and not getting a job You will need to have a resume that is crafted professionally and that will reflect you your job abilities and your experience Having a good looking resume is so important when you are searching for a job that it should be your number one priority It is the first thing that a potential employer will see before he or she meets you so you want it to really be compelling and make them want to pick up the phone and call you for an interview How to write a resume is one of the books to read if you want resume writing secrets great tips and tricks to get your resume noticed over other applicants Tags how to write a resume cover letters sample cover letter resume template resume templates professional resume template writing a cover letter how to write cover letter how to write a cover letter resume examples example of a resume examples of resumes how to write a good resume job resume how to create a resume create a resume creating a resume how do you make a resume sample resumes best resume best resume format best resumes resume tips resume writing tips the perfect resume resume help resume writing services customer service resume resume services simple resume make a resume professional resume writers resume writer resume writers how to write resume resume writing write a resume resumes resume objective resume maker functional resume resume formats objective for resume how to build a resume resume outline curriculum vitae how to write a cv cv template cv format cv examples cv templates samples how to make a cv how to write cv writing a cv cv writing service cv resume     [Getting a Social Media Job For Dummies](#) Brooks Briz,David Rose,2015-03-18 Your no nonsense guide to getting a job in social media Looking to snag a social media position This fun and practical guide shows you how to stand out from the competition and land your dream job in social media Inside you ll find expert and easy to follow guidance on where you should look for a job in social media how to research companies to target the social media sites where you should be active and much more Plus you ll get resume and cover letter writing tips answers to tricky interview to woo potential employers and advice on creating a valuable social media position within your current company You will also benefit from sample resumes resume templates and videos available to download and view online From SEO specialists to online community managers social media positions are the latest buzz in the job market As businesses have come to value the competitive edge that a strong social media presence can offer these jobs have quickly evolved from short term peripheral positions to highly sought after careers With the help of Getting a Social Media Job For Dummies job candidates in the social media sphere can hone their skillsets and stand head and shoulders above the crowd to not only land an interview but to score a job in this exciting field Position yourself wisely in a crowded and rapidly growing field Be active on key social sites Write a winning resume that gets your foot in the door Create a social media position in any company Packed with expert

authoritative information and with a dash of humor thrown in for fun *Getting a Social Media Job For Dummies* is your go to handbook for landing a social media position     *The Complete Idiot's Guide to the Perfect Resume, 5th Edition* Susan Ireland,2010-01-05 Resum revamped for the times technology and the recession The recession has made finding a job harder than ever Everything now takes place online and a resum s preparation is different than even a few years ago This new edition has changed with the times focusing on what s most important in an electronic resum Full of successful resum samples and cover letters the book also focuses on the key words and phrases that will bring readers resum s to the top of the HR pile More than 100 samples of real life resum s and cover letters many of them new Founded in real life experience without the rigid resume writing rules of other guides Ideal for all job seekers from new grads to the laid off worker new mothers to senior citizens     *CVs, Resumes, and LinkedIn* Adrian Wallwork,2014-06-26 Are you a graduate postgraduate or PhD student Are you simply looking for a new job in the private or public sector in research or industry If your aim is to produce a professional CV or resume then this book is for you Based on interviews with recruiters and HR managers and an analysis of hundreds of CVs from around 40 different countries the book is structured as a series of FAQs Topics covered include how recruiters and HR people analyse a CV whether using a template is a good idea the difference between a CV and a resume how to present your personal details and whether to include a photo how to write an Executive Summary what to write in each section Education Work Experience Skills Personal Interests how to write dates how to highlight your language communication and team skills how to get and write references You will also learn some hints and strategies for writing a cover letter LinkedIn profile reference letter bio The last chapter of the book contains a simple template to help you get the job of your dreams     *So Good Resume Can't Ignore You* Gyan Shankar,2025-02-04 Want to craft a r sum that gets noticed and lands interviews This expert guide written by a former Corporate HR Head faculty member and seasoned consultant with an MBA from West Virginia reveals the secrets to making your r sum stand out in a competitive job market With seven power packed chapters this book covers How to construct a winning r sum Common mistakes to avoid Formatting a professional ATS friendly PDF r sum Showcasing skills effectively Different r sum types and when to use them Writing compelling cover letters Sample r sum s and cover letters for real world success Whether you re a job seeker career changer or fresh graduate this book equips you with the strategies to create a r sum that hiring managers can t ignore     *Google Resume: An Easy Guide to the Best Features* Bill Stonehem,2016-08-10 Since its inception the name Google has become synonymous with information and know how Users are able to tap into the mega search engine to ascertain details from the most minute to the most complex and be afforded a wealth of information In continuing the trend of meeting consumer needs the owners of Google have introduced Google Resume Google Resume is a professional resume building assistant that can be accessed and utilized for that all important resume creation The process is seamless and timely and the end result professional and trendy The new feature offers users a plethora of resume templates from which to choose This provides options that enable users to

personalize the resume process selecting templates to complement the position being applied for as well as to suit their individual personality *Nursing Resume Templates and Job Guide by Nurse Sarah* Nurse Sarah,2023-11-05 Nursing Resume Templates and Job Guide by Nurse Sarah This updated eBook guide template bundle will walk you step by step through the entire nursing job process You ll learn how to do the following Create a stunning resume and matching cover letter 16 professionally designed templates included with eBook that you will download the instructions on how to download are found in the last chapter Ace your nursing job interview with the most common job interview questions includes sample answers Getting letters of recommendation putting together your nurse portfolio Tips for finding your first nursing job and getting hired fast Tips to transition from nursing student to new nurse talking to doctors common struggles etc Advancing in your career And more see table of contents As an extra bonus you will get in the eBook 3 of Nurse Sarah s cheat sheets common antidotes lab values and medication administration routes abbreviations Nurse Sarah BSN RN is the lead educator for the RegisteredNurseRN brand Her YouTube channel has over 2 6 million subscribers and hundreds of millions of views from around the world

*F\*ck Your Resume* Jeremy Dillahunt,2016-06-01 In his twenty years as a freelance journalist Jeremy Dillahunt learned a thing or two about job seeking Chief among them was one undeniable fact the Internet has changed everything The old rules no longer apply and if you want to get hired today your resume just doesn t work The Internet does So Jeremy decided to figure out how In 2015 nearly 60 million job openings were accessible to jobseekers nationwide thanks to the Internet But this access is only one part of the equation For many jobseekers a huge challenge remains how do I get my resume in front the hiring manager and how do I use the Internet to do it F ck Your Resume is the complete all in one guide to move beyond the traditional resume for hire system and use the Internet to optimize one s chances of finding and landing the job According to Jeremy Dillahunt the Internet is just not just one way to find a job it is the only way Built on Dillahunt s research of current hiring trends F ck Your Resume nails down the top factors that recruiters and hiring managers consider when evaluating candidates The Internet based approach presented in this book provides practical step by step instructions that will help you Get It Done create a strong professional online presence on networking sites such as LinkedIn Twitter and Facebook Push Yourself move your profile up the job boards with tips for personal branding Face It you re going to show up in a search result so look good when you do Power Up connect with a reputable network of professionals who you d want to be associated with Sound Off this may be your only chance to talk to a potential employer deliver a message that is clear consistent and competitive Additional features include Surprising facts and candid advice from top notch recruiters The Worst Resumes Ever The Five Secrets of Job Interview Success The Five Secrets of Salary Negotiation and much more

*You're Hired! Resume Tactics Job Search Strategies That Work* Rae A. Stonehouse,2018-12-10 In times of tough job markets getting invited for a job interview can be like winning a lottery It is often said that resumes are your ticket to job searching success Are your resumes ready to land you that ever elusive job

interview Yes you read that right Resumes plural The days of one size fits all resumes are long gone Your resume needs to be a living breathing document that you customize for each job opportunity You won t win a lottery if you don t have a ticket and you are unlikely to be invited for a job interview if you don t have a dynamic effective resume that features you as the solution to a problem Your resume is your ticket that leads to being invited for an interview where you can expand upon your value You re Hired Resume Tactics Job Search Strategies That Work offers resume writing tactics to maximize your job searching effectiveness and get you invited for an interview Are you new to the workforce and think your resume is on the lean side We share tactics to leverage your academic experience Or perhaps you have been out of work for a while In many ways it s like getting out of school all over again and poses challenges on what experiences you can leverage to your advantage Maybe you are at a crossroads in your life and are changing careers Will your earlier experience be of any use in a new career We think so An effective eye catching resume increases the chances you will be invited to interview We show you how to craft and fine tune a magnetic resume that will attract an employer s attention Resumes are still the not so secret weapon to landing a job You re Hired Resume Tactics Job Search Strategies That Work puts you to work in learning how to use best practices to create customized resumes that increase your chances of winning an interview The content is excerpted from You re Hired Job Search Strategies That Work with bonus articles covering a range of frequently asked questions about resume writing as answered by the author Hiring managers are under pressure to hire the right candidate Your task is to become the only choice The right choice

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