

1
Header
(Top-Left
Corner)

Your Contact
Information

City and Date

Employer
Contact
Information

2
Personal Salutation
and "The Hook"

3
Central Paragraphs:
Your Offer and Motivation

4
Call to Action

5
Sign-Off

Mary Chao

Digital Marketing Specialist

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Omaha, NE 68132

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Omaha, NE 68132

Ashley Alameda
Head of Marketing
Avanza, Inc.
3000 Hall Valley Drive
Omaha, NE 68142

Dear Ashley,

Two months ago, I hit a goal I never thought I'd reach. I pushed SEO traffic to 20 million monthly visitors. One year ago, traffic for our four sites—all of which I manage through a team of 12 employees—reached at just 4 million per month. Upper management challenged me to lead the team toward doubling our traffic. We hit that goal in just six months, exceeding every our sales revenue forecast in the process.

I know your main upcoming challenge will be to grow revenue from your new website. With over seven years experience in SEO and social media marketing, and no concern when it pertains to staying on the leading edge of tech, I'm confident I can repeat the growth I achieved with SEO as your new Digital Marketing Manager.

In my current position, I successfully lead creative strategy and internal development teams. Specifically, I have:

- Doubled LinkedIn Marketing ROI by 42%.
- Reduced Cost Per Lead by 30%.
- Raised Landing Page Conversion Rates by 15%.

What impresses me most about your online marketing strategy is that you've managed to create a self-reliant team aligned with two basic key metrics only: traffic and conversions. This perfectly reflects my core professional values.

I'm adept at reading Google and user search intent, then translating that to measurable returns. Can we schedule a call to discuss ideas for growing your revenue by 25% in 2019?

Thank you for your time. I look forward to hearing from you.

Mary Chao
402-234-2338
marychao@gmail.com

Cover Letter Top

Richard H. Beatty

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Gallery of Best Cover Letters David Franklin Noble, 2014-05-14

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with plenty of sample letters from successful job hunters Special chapters cover the unique problems of first time job seekers women returning to the work force career changers and seasoned professionals including information that will show you how to turn apparent liabilities into assets You ll learn What three elements must be included in an effective cover letter How to read between the lines of a want ad to discover what they really want When thank you notes are necessary always and how to write one that makes you the top candidate instead of a runner up How to write a follow up letter when you haven t heard from an employer What a broadcast letter is and why it can be the best choice How to mount an effective direct mail campaign without papering the world Don t let a weak cover letter short circuit your chances This valuable guide will show you how to create powerful job search letters that will put you in the job you want **202 Great Cover Letters** Michael Betrus,2008-01-01 Get noticed and get the interview with the right cover letter A great cover letter is the best way to show prospective employers who you are and what you can offer So don t blow it 202 Great Cover Letters delivers a treasure trove of sample cover letters that will get you noticed whether you re applying online or in person No matter what industry you work in you ll find an effective smart cover letter for virtually any position In addition to attention grabbing sample letters 202 Great Cover Letters is packed with vital job search information Smart guidelines for researching a company s needs Handy networking concepts and ideas Valuable tips on contacting recruiters during and after interviews Proven advice for every situation including cold contact and posting on job boards Important keywords top recruiters look for Whether you re just out of college just out of work or just looking for a change of career 202 Great Cover Letters gives you all the samples formats and strategies you need to make that all important first impression *How To Write Amazing Cover Letters* The Hyperink Team,2012-02-12 ABOUT THE BOOK If a resume is a window into your past work experience a cover letter is the tool you use to install it Cover letters were once just an after thought something most people used to simply regurgitate their resumes In fact it wasn t until the last decade that cover letters gained wide acceptance and importance Today not only is the cover letter just as important s a resume it can be the deciding factor in whether a hiring manager looks at your resume or throws it in the trash But how do you write the kind of amazing cover letter that will get you in the door How can you create a narrative of your professional experience that makes the HR person sit up and take notice The key is knowing how to present yourself It does not matter if you ve spent 30 years in the work force or are just entering it the fact remains that you need to learn to how convince someone else to interview you MEET THE AUTHOR The Hyperink Team works hard to bring you high quality engaging fun content If ever you have any questions about our products or suggestions for how we can make them better please don t hesitate to contact us Happy reading EXCERPT FROM THE BOOK You ve probably figured out a few mistakes to avoid already but you d probably be surprised at what many employers are turned off by when reading cover letters Lack of proofreading This is a no brainer but many people often miss them or don t bother to spell check before sending out the cover letter and resume It s always a good idea to ask a friend or family member to check your letter for

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100 Top Internet Job Sites Kristina M. Ackley,2000 Going beyond listing popular job posting sites this book also helps career seekers explore Internet opportunities for career assessment networking and company research

101 Best .com Resumes and Cover Letters Jay A. Block,Michael Betrus,2001 This is a powerful new collection of resumes and cover letters tailor made to help job seekers land the job of their dreams in today s hottest job sector This guide provides examples of outstanding resumes and cover letters for every type of high tech job and also includes examples for nontechnical jobs in e commerce

Career Directioning Glenn A. Druhot,2007-08-27 CAREER DIRECTIONING Career Directioning is a method of seeking your perfect job based upon y our values abilities and personality not just another job The purpose of this book is to assist you in discovering the best right career for you If you are searching for a more satisfying career have been downsized feel as though by changing jobs you will increase your earning power or you are starting your first job search the techniques in this book will help This book is designed in a workbook format to assist you in your career management You will find that each chapter builds on the

previous chapter The book begins by describing the emotional stages that we go through whenever there is a job loss Then it proceeds to describe the ways to discover your perfect job Its truly amazing how many of us lose sight of what we once were planning on doing with our career or worse yet have difficulty in describing what our ideal job would look like I have spent my career listening to people say how dissatisfied they were with their jobs and careers When I ask them what their passion is they often cannot answer what that could be Do you know what your passion is for an occupation Are you living the life that you want Are you employed in a position that is unfulfilling Are you looking for a career change Have you been a victim of downsizing It has been said that the only true success in life is to have lived life in your own way What would life be like if you lived your life in your own way When was the last time that you thought about it Did you have a dream like most of us as you were growing up to be or to do something and life got in the way Wouldnt it be wonderful if you could get up tomorrow and go to work in a position where you would feel as though you are contributing something to the organization Or being employed where you are appreciated for what you do Or better yet work in a position that you know you are making a difference Life is too short to spend time in a career that is not fulfilling Too many people ask themselves what kind of job or career would be best for them Why is it that we focus on the what rather than the how Well it is possible but you must make it happen You cant wait for employers to come to you You have to take charge of the direction of your career direction yourself What is your rationale for reading this book Could it be one of the following You are searching for a more satisfying career You have been downsized from a job You are starting your first job search Feelings like your opportunities for growth are limited where you are presently There is a basic conflict of values on the job You are a Baby Boomer and are now seeking a career that you hope will be more satisfying than what you have done so far in life There has been a significant life event that is propelling you to make a career change It could be something like a near death experience divorce turning 40 or 50 or physically unable to do the job that you have done in the past You feel as though by changing jobs you will increase your earning power You would like to pursue a dream or complete a mission Maybe you were fired or laid off and need to make a career change You have retired and now are seeking a rewarding career that you would enjoy more You have climbed the corporate ladder and your priorities have changed Often we allow corporations or organizations to manage our careers In my private career coaching practice I have helped literally thousands of individuals who have allowed corporations to totally control their lives and when they have been job eliminated or the company is acquired by another public traded corporation they find themselves searching for a new direction with their career I feel privileged like other [ca](#) [Living Your Best Life After 50 All-in-One For Dummies](#) The Experts at AARP, The Experts at Dummies, 2024-02-16 Get inspired and prepared for your best life at 50 Living Your Best Life after 50 All in One For Dummies is your guide as you explore new opportunities and make the most of your fifties and the decades that follow Find a new job travel for weeks or months at a time boost your health with yoga routines take up pickleball whatever it is you want to do this book will inspire you to improve your life and

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