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Header
(Top-Left
Corner)

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Personal Salutation
and "The Hook"

3

Central Paragraphs:
Your Offer and Motivation

4

Call to Action

5

Sign-Off

Your Contact
Information

City and Date

Employer
Contact
Information

Mary Chao
Digital Marketing Specialist

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Omaha, NE 68102

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Omaha, 01/28/19

Ashley Almeida
Head of Marketing
Avantis, Inc.
3500 Hall Valley Drive
Omaha, NE 70862

Dear Ashley,

Two months ago, I hit a goal I never thought I'd reach. I pushed SEO traffic to 20-million monthly stores. One year ago, traffic for our four sites—all of which I manage through a team of 20 employees—reached at just 4 million per month. Upper management challenged me to lead the team toward doubling our traffic. We hit that goal in just six months, blowing away our sales revenue forecasts in the process.

I know your main upcoming challenge will be to grow revenue from your new website. With over seven years' experience in SEO and social media marketing, and as someone who is passionate about staying on the leading edge of tech, I'm confident I can repeat the growth I achieved with XYZ as your new Digital Marketing Manager.

In my current position, I successfully lead creative strategy and internal development teams. Specifically, I have:

- Skyrocketed Inbound Marketing ROI by 40%.
- Reduced Cost Per Lead by 25%.
- Boosted Landing Page Conversion Rates by 50%.

What impresses me most about your online marketing strategy is that you've managed to create a self-reliant team aligned with two basic key metrics only: traffic and conversions. This perfectly reflects my core professional values.

I'm adept at reading Google and user search intent, then translating that to measurable returns. Can we schedule a call to discuss ideas for growing your revenue by 25% in 2019?

Thank you for your time. I look forward to hearing from you.

Mary Chao
402-234-2538
marychao@gmail.com

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culture Opportunities for advancement **Internet, Phone, Mail, and Mixed-Mode Surveys** Don A. Dillman, Jolene D. Smyth, Leah Melani Christian, 2014-08-06 The classic survey design reference updated for the digital age For over two decades Dillman's classic text on survey design has aided both students and professionals in effectively planning and conducting mail telephone and more recently Internet surveys The new edition is thoroughly updated and revised and covers all aspects of survey research It features expanded coverage of mobile phones tablets and the use of do it yourself surveys and Dillman's unique Tailored Design Method is also thoroughly explained This invaluable resource is crucial for any researcher seeking to increase response rates and obtain high quality feedback from survey questions Consistent with current emphasis on the visual and aural the new edition is complemented by copious examples within the text and accompanying website This heavily revised Fourth Edition includes Strategies and tactics for determining the needs of a given survey how to design it and how to effectively administer it How and when to use mail telephone and Internet surveys to maximum advantage Proven techniques to increase response rates Guidance on how to obtain high quality feedback from mail electronic and other self administered surveys Direction on how to construct effective questionnaires including considerations of layout The effects of sponsorship on the response rates of surveys Use of capabilities provided by newly mass used media interactivity presentation of aural and visual stimuli The Fourth Edition reintroduces the telephone including coordinating land and mobile Grounded in the best research the book offers practical how to guidelines and detailed examples for practitioners and students alike **Gallery of Best Cover Letters** David Franklin Noble, 2014-05-14 Writing a cover letter is more than a necessary step in the job search process It is a chance to make a stellar first impression on hiring managers and stand out from dozens of other candidates vying for the same job With this book readers will discover how to craft a superior cover letter that ensures they will get noticed and gain momentum in their search for employment Gallery of Best Cover Letters is packed with expert tips for writing and designing cover letters plus a diverse collection of more than 300 sample cover letters written by professional resume writers It also includes more than 20 corresponding resumes These examples span numerous fields from healthcare and education to law enforcement and sales A helpful index of sample letters and resumes sorted by occupation will help readers quickly find examples that speak directly to their career aspirations *National Business Employment Weekly Cover Letters* National Business Employment Weekly, Taunee S. Besson, 1995-08-11 Write Powerful Letters That Win Over Your Future Employer Even the best resume can fall flat if it is accompanied by an ineffective cover letter With this invaluable book you'll learn how to write cover letters that jump out from the pile and grab the employer's attention Written by an award winning columnist at the National Business Employment Weekly today's leading career resource it's packed with practical tips and psychological insights that will help set you apart from the competition and win you an interview Starting with the basic elements of the cover letter you'll get expert advice on how to customize letters for responding to a want ad contacting an executive search firm or reaching out to target companies

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100 Top Internet Job Sites Kristina M. Ackley, 2000 Going beyond listing popular job posting sites this book also helps career seekers explore Internet opportunities for career assessment networking and company research

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