

Customer Service

Career Exploration

What is customer service?



Customer service is delivering proactive* and immediate support to customers anytime in the correspondence of their choice — phone, email, text, chat, and more. Almost every job requires customer service. Some jobs that depend heavily upon, or require, good customer service would be: Waitresses/stresses, Fast Food workers, Cashiers, bank tellers, Flight attendants, Hotel concierge, receptionists, front desk workers, and greeters, just to name a few.

Why is customer service important?

Customer service is important because it is the relationship between the company, and the customer.

Customers will continue to patronize* establishments they are treated well at. People like to be treated with well and spoken to with respect. Customers, or patrons, often leave reviews of the establishments they have visited. The customer service they received is often the biggest complaint or biggest compliment they will give.

Often, establishments follow "the customer is always right" motto*. This keeps the employees focused on customer satisfaction, and providing the best possible outcome for the customer.

Difficult Customers

Sometimes, working with the public means that occasionally you will encounter people who are unhappy with their service, or are difficult to please. The best thing to do in these situations, is to remain calm, and try to offer solutions that you are able to provide, and are in your range of ability.

If the problem is not something you can fix, or seems urgent (such as an incident report, or a refund) you should always bring your manager or supervisor into the conversation. Your supervisor will have the ability to find a solution, as they have encountered things like this before.

Questions

1. What is customer service?
2. What are ~~few~~ jobs that require customer service skills?
3. Why is customer service important?
4. What is a common motto that establishments may follow?
5. What should you do if you encounter a difficult customer?
6. If you cannot fix a problem for a customer what should you do?

Reading Comprehension Ideas Customer Service

Leslie Mackenzie



Reading Comprehension Ideas Customer Service:

Standards-Based Comprehension Strategies and Skills Guide Miriam Myers, 2006-07-26 This series ensures that students learn necessary reading skills by offering a variety of texts combined with targeted lessons to practice and reinforce comprehension and fluency The fiction and nonfiction passages prepare students for the type of reading found on most standardized tests

Practice with Purpose: Standards-Based Comprehension Strategies & Skills Grade 1 (Binder with Transparencies) , *Practice with Purpose: Standards-Based Comprehension Strategies & Skills Grade 5 (Binder with Transparencies)* , *Resources in Education* , 1994

The Complete Directory for People with Learning Disabilities, 1997 Leslie Mackenzie, 1997-10 *Survey Report, New Prague Public Schools, New Prague, Minnesota* Fred Engelhardt, 1927

Educational Research Circular University of Illinois (Urbana-Champaign campus). Bureau of Educational Research, 1927 *Educational Research Circular* James Screngo Kinder, Charles Watters Odell, 1930

Educational Tests for Use in Institutions of Higher Learning James Screngo Kinder, Charles Watters Odell, 1930 **The Psychology of the Common Branches** William Henry Pyle, 1930 **Report of the Secretary for Public Instruction ...** Queensland. Department of Public Instruction, 1909 *The Journal of Educational Method* James Fleming Hoscic, 1924

Course of Study for the Third and Fourth Grades Los Angeles City School District, 1924 **Primary Education** , 1927 *Primary Education, Popular Educator* , 1927 *Phonics and Reading 1 for Christian Schools* , 1999 *Journal of Educational Method* , 1929 *The Official Guide to the GRE revised General Test* Educational Testing Service, 2010-04-23

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