

Warehouse & Storage Safety

HEALTH & SAFETY WAREHOUSE MANAGEMENT

The Law

The Workplace (Health, Safety and Welfare) Regulations 1992 place duties on employers to ensure that the workplace is safe and maintained in good order.

The importance of health & safety management in the warehouse

- The Workplace (Health, Safety and Welfare) Regulations 1992 place duties on employers to ensure that the workplace is safe and maintained in good order, including providing the workforce with sufficient health & safety training.
- Warehousing is a complex industry that can expose workers to a number of risks.
- Health & Safety must be proactively managed.
- Effective health and safety management involves the employer identifying the risks that arise in the workplace.
- Adopting reasonable health and safety measures to control the risks that may arise.



CAUSES OF INJURY

There are many potential causes of injury in a warehouse. The most common causes of injury include:

- Slips, trips and falls.
- Impact with objects and structures.
- Being hit by moving or falling objects.
- Falls from height.
- Repetitive manual handling.



TRAINING

Providing employees with sufficient training is vital in the prevention of accidents in warehouses.

- All employees should be provided with basic health & safety training during their induction.
- Employees should also be provided with specific training related to their work, this includes:
 - The hazards associated with their work.
 - Equipment used to carry out their work.
 - Precautions that should be taken to control the risks.



PALLET STORAGE

- Pallets should be of sound construction, suitable for the goods and the conditions under which they are used.
- Where pallet loads are stacked for or on the, the maximum height should be stacked at the bottom to allow support to the weight above.
- Pallets should be loaded correctly to ensure load stability, where or which way can help with this. Avoid stack heights to ensure contents do not collapse.
- Inspect pallets each time before use to make sure that they are in a safe condition.
- Boxes that can cause damage to materials should either be taken out of use until repaired, or be destroyed.
- When using pallet stacking in the warehouse, take into account the pallets used are suitable for the type of stacking available.
- Pallets can be stacked / stored by block stacking or using stacking frames, single-deck pallet racks, double-deck pallet racks, drive-in racks, pallet flow racks and push-back racks.



CONDUCTING A RISK ASSESSMENT

A risk assessment is a careful examination of what in the work could cause harm to people, so that it can be determined whether enough precautions have been taken or what more has to be done to prevent harm.

Risk assessment can be summarised into 5 steps:

1. Identifying the hazards.
2. Deciding who might be harmed and how.
3. Evaluating the risks and deciding on precautions.
4. Recording your findings and implementing them.
5. Reviewing your risk assessment and updating procedures if necessary.



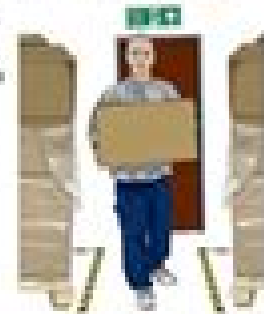
WAREHOUSE DESIGN & LAYOUT

It is important to provide a safe and healthy environment for your employees and visitors.

- Warehouses should be designed and laid out to allow for the safe movement of goods, materials and people.
- Good design and layout can help reduce accidents, including vehicles and people colliding and tripping.
- It is important to have a safe system of traffic movement.
- Methods and procedures for arrival, reception, unloading, loading and movement of vehicles within the premises should all be taken into consideration.
- People and vehicles should be segregated as far as is reasonably practicable.

When thinking about design and layout the following areas should be taken into consideration:

- Storage areas, aisles and gangways.
- Designated pedestrian traffic routes.
- Entrances and exits.
- Emergency escape routes.



RACKING INSPECTIONS

Inspect racking regularly to make sure it is properly and maintained properly and is safe.

There are 2 types of inspections:

1. Immediate reporting of damage and defects.
2. Visual inspections or regular intervals.
3. Expert inspections carried out at intervals by a competent person.

What to check?

- Are the racks plumb and level?
- Is there rust or corrosion on any metal component?
- Is the rack overloaded?
- Uprights - Are they bent or damaged? How bad is the damage?
- Checking the load beams for damages and deformation.
- Are the beams properly attached to the uprights?
- Are the clips, bolts, or safety pins, or beam attachment pins missing or damaged?
- Keep a record of inspections, damages and repairs, e.g. in a logbook. It will help track the regularity and thoroughness of the inspection process in the event of any future issue.



Warehouse Working Guide

Rob Aalders, Peter Hind



Warehouse Working Guide:

Practical Handbook of Warehousing Kenneth B. Ackerman, 2012-12-06 This is a fourth edition of a work first published in 1983 It contains the same number of chapters as the third edition published in 1990 However it has a substantial amount of new material Major changes in warehousing in the last seven years have caused appropriate changes in the content of this text Nearly three decades have passed since our first published writing about warehousing The goal of our early writing was to develop a better understanding between the third party warehouse operator and the user of these services Today the emphasis has changed to a work that provides the tools that every warehouse manager needs This book intends to be a comprehensive handbook consisting of everything we know that would help the manager of warehouses Much of the information is based upon materials previously used in Warehousing Forum our monthly subscription newsletter While the work is designed primarily as a handbook for managers it also serves as a guide for students It is based upon my experience both as a warehousing manager and executive and later as a management advisor The work is designed as a management reference for anyone involved in operating using constructing or trading in industrial warehouses **The IT Manager's Survival Guide** Rob Aalders, Peter Hind, 2003-03-28 Accessible refreshingly candid but above all helpful this pragmatic guide addresses a real need by dealing with the problems that face the new IT manager By providing a number of practical recommendations and approaches including how to make the transition from technical professional to manager and dealing with people to giving advice and guidance on organization structure architecture and planning approaches this book covers a whole raft of issues essential to managing an IT unit If you have chosen to move from the safe haven of technology to the unpredictable world of management this book could make the difference between success and failure The IT Manager's Survival Guide is well named Aimed at the techie becoming an IT Manager it covers the many alligators of IT management from legacy systems to managing vendors in easy chunks with checklists It also provides the new manager with help to get ahead of the game by including articles from experts on what is wrong with IT management and a set of short reviews of management theorists from Strassman to Mayo I recommend this book for those who would like to buck the trend the average tenure of an IT Manager is about 900 days and run an IT outfit appreciated by customers and staff Gill Ringland Fellow of the British Computer Society and Member of the BCS Management Forum Author of Scenario Planning Managing for the Future **Bradshaw's Railway Manual, Shareholders' Guide, and Official Directory for ...**, 1883 **The Federation Guide and Market News of the National Cheese Producers' Federation**, 1924 [Warehouse Worker RED-HOT Career Guide; 2501 REAL Interview Questions](#) Red-Hot Careers, 2018-04-22 3 of the 2501 sweeping interview questions in this book revealed Listening question How can you know the gestures you use are effective Responsibility question If I call your Warehouse Worker references what will they say about you Ambition question What is your sense of how equal men and women are in your field Land your next Warehouse Worker role with ease and use the 2501 REAL

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